



FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS

Finance Agenda

Tuesday, September 8, 2015

10:00 A.M.

**Cook County Building Board Room 569
118 North Clark Street, Chicago, Illinois**

NOTICE AND AGENDA

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

PUBLIC TESTIMONY

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

15-0517

COMMITTEE MINUTES

Approval of the minutes from the meeting of 7/21/2015

15-0488

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)

Finance Subcommittee Meeting on Litigation -7/29/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present:	\$31,445.24
Proposed Settlements to Be Approved:	\$8,870.93

Legal Fees Approved Fiscal Year 2015 to Present:	\$403,651.14
Legal Fees for 07/29/2015 to Be Approved:	\$77,457.64

15-0489

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -7/21/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present:	\$198,682.00
Workers' Compensation Claims to Be Approved:	\$0.00
Workers' Compensation Lien Recovery approved Fiscal Year 2015 to present:	\$0.00
Workers' Compensation Lien Recovery for 07/21/2015 to Be Approved:	\$500.00

15-0490

RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)

Finance Subcommittee Meeting on Workers' Compensation -9/8/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present:	\$198,682.00
Workers' Compensation Claims to Be Approved:	\$0.00
Workers' Compensation Lien Recovery approved Fiscal Year 2015 to present:	\$500.00
Workers' Compensation Lien Recovery for 09/08/2015 to Be Approved:	\$4,652.89

DISBURSEMENTS

15-0502

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Matthew Paving, Inc., Oak Lawn, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$387,221.24

Accounts: 25-6780, Trail Account

Contract Number(s): 10-80-79G

District(s): 17

Summary: Orland Grassland Bicycle Trail

15-0503

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Matthew Paving, Inc., Oak Lawn, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$290,521.35

Accounts: 25-6770, Site Amenities Account

Contract Number(s): 15-80-01

District(s): 15

Summary: Parking Lot Repaving; North Police Area Headquarters & Barrington Pond

15-0504

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Burling Builders, Inc., Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$336,552.85

Accounts: 25-6710, Building Account

Contract Number(s): 13-80-01-G3R1 & G3R2

District(s): 6, 16 and 17

Summary: New Metal Buildings at Various Sites, locations include: Thorn Creek Maintenance Division HQ, Palos Trail HQ, Central Maintenance Facilities Addition & Central Maintenance Facilities Vehicle Storage Building

15-0505

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Cornerstone Contracting, Inc., Elk Grove Village, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$665,196.60

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-006C

District(s): 17

Summary: Camp Bullfrog and Maple Lake Development

15-0506

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Path Construction Company, Arlington Heights, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$703,154.70

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-007C

District(s): 6

Summary: Camp Sullivan Family Development - Phase 2

15-0507

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Chicago Commercial Construction, Chicago, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$195,486.06

Accounts: 10-/0-67-161-6760, Grant Account

Contract Number(s): 13-80-02-06C4-R

District(s): 16 and 17

Summary: Miller Meadow, Beck Lake and Bremen Grove Improvements

15-0508

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED DISBURSEMENT

Department(s): Planning & Development

Action: Disbursement Approval

Payee: Path Construction Company, Arlington Heights, Illinois

Good(s) or Service(s): Construction Services

Fiscal Impact: \$381,710.61

Accounts: 25-6730, Camp Account

Contract Number(s): 13-80-03-008C

District(s): 14

Summary: Camp Dan Beard Development

BID RECOMMENDATION

15-0469

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Resource Management

Request: Authorization for the Forest Preserves of Cook County (the “Preserves”) to enter into a contract with Clean Cut Tree Service, Grayslake, Illinois

Reason: Contract #15-31-107 consists of the removal, topping or pruning of two thousand one hundred sixty-five (2,165) trees, seven (7) of which require stumping in accordance with the Preserves specifications in Region 2, Northwest Division. Clean Cut Tree Service was the lowest responsible bidder of the five (5) bidders.

Bid Opening Date: 8/12/2015

Bid Results:

1. Clean Cut Tree Service, \$243,300.00
2. Arborworks, \$247,500.00
3. Trees R Us, \$268,460.00

4. Homer Tree Service, \$386,681.00
5. Groundskeeper Landscape, \$397,000.00

Estimated Fiscal Impact: \$243,300.00

Contract Period: Ninety (90) days from notice to proceed

Account Name/Number: 09-6756 EAB Tree Removal, 09-6750 Habitat Restoration

District: 14

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.
The Chief Attorney and Chief Financial Officer have approved this item.

15-0485

Presented by: ARNOLD RANDALL, GENERAL SUPERINTENDENT

PROPOSED BID RECOMMENDATION

Department: Planning and Development

Request: Authorization for the Forest Preserve District of Cook County (the “Preserves”) to enter into a contract with Path Construction, Arlington Heights Illinois for interior building improvements at the Preserve’s General Headquarters

Reason: Contract 13-80-01 G7R1B includes interior space planning improvements at the Preserve’s existing General Headquarters. This work is for construction services and includes remodeling existing offices, constructing new offices, installing fire alarm systems and addressing additional miscellaneous interior repairs. Some of this work is required due to the construction of the new entrance lobby and elevator and other work is to address new departmental development and restructuring.

Bid Opening Date: 8/19/2015

Bid Results:

- | | |
|------------------------------------|----------------|
| 1. Path Construction | \$994,400.00 |
| 2. Reliable & Associates | \$1,046,911.00 |
| 3. Paul Borg Construction | \$1,053,600.00 |
| 4. KR Miller | \$1,067,000.00 |
| 5. Plata Construction | \$1,075,151.00 |
| 6. Outlook/GMA JV | \$1,092,785.50 |
| 7. Chicago Commercial Construction | \$1,122,746.40 |

Estimated Fiscal Impact: \$994,400.00

Contract Period: Twelve (12) months from issuance of Notice to Proceed

Account Name/Number: Building Accounts 25-6710, 26-6710, 51-6710, 52-6710, 54-6710, & 55-6710

District(s): 9

Concurrence(s):

The vendor has met the Minority and Women Business Enterprise Ordinance provision.
The Chief Attorney and Chief Financial Officer have approved this item.

**15-0498
REVENUE AND EXPENSE REPORT**

**Forest Preserve District of Cook County
Corporate Fund Analysis of Revenue and Expenses
as of July 31, 2015**

SEE ATTACHED

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF July 31, 2015

REVENUES	2014 Budget	2015 Budget	Jul-14	Jul-15	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	\$ 30,800,976	\$ 30,807,740	\$ 6,764	65%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	\$ 2,231,372	\$ 2,404,931	\$ 173,559	79%
Golf	\$ 990,000	\$ 990,000	\$ 200,205	\$ 220,775	\$ 20,570	22%
Concessions	\$ 220,000	\$ 190,000	\$ 111,282	\$ 189,110	\$ 77,828	100%
License Agreements	\$ 678,800	\$ 876,000	\$ 601,394	\$ 1,917,195	\$ 1,315,801	219%
Land Use Fees	\$ 257,500	\$ 257,500	\$ 137,222	\$ 162,698	\$ 25,476	63%
Winter Sports	\$ 15,000	\$ 25,000	\$ 44,360	\$ 24,772	\$ (19,588)	99%
Equestrian Licenses	\$ 40,000	\$ 40,000	\$ 30,524	\$ 45,505	\$ 14,981	114%
Miscellaneous Income	\$ 100,000	\$ -	\$ 64,450	\$ 39,759	\$ (24,691)	-
Picnic Permit Fees	\$ 950,000	\$ 1,000,000	\$ 918,995	\$ 1,052,659	\$ 133,664	105%
Pool Fees	\$ 420,000	\$ 388,680	\$ 291,335	\$ 331,332	\$ 39,997	85%
Fines	\$ 336,000	\$ 316,000	\$ 158,380	\$ 104,331	\$ (54,049)	33%
Interest	\$ 100,000	\$ 75,000	\$ 20,342	\$ 4,861	\$ (15,481)	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	\$ -	\$ -	\$ -	0%
TOTALS	\$ 57,577,147	\$ 62,097,166	\$ 35,610,837	\$ 37,305,668	\$ 1,694,831	60%

REVENUE AND EXPENSE REPORT

FOREST PRESERVE DISTRICT OF COOK COUNTY
CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES
AS OF July 31, 2015

EXPENDITURES	2014 Budget	2015 Budget	Jul-14	Jul-15	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 842,864	\$ 920,337	\$ 77,473	56%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 979,193	\$ 1,005,739	\$ 26,546	51%
Human Resources	\$ 562,261	\$ 709,273	\$ 289,271	\$ 314,014	\$ 24,743	44%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 2,336,794	\$ 2,162,663	\$ (174,131)	50%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 2,195,267	\$ 2,471,840	\$ 276,573	45%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 1,019,001	\$ 872,366	\$ (146,635)	42%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 5,109,122	\$ 5,165,820	\$ 56,698	52%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 4,075,577	\$ 3,461,128	\$ (614,449)	35%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 4,114	\$ 89,724	\$ 85,610	35%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 643,812	\$ 651,350	\$ 7,538	49%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 4,647,842	\$ 4,854,374	\$ 206,532	52%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 950,326	\$ 946,216	\$ (4,110)	91%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 1,397,514	\$ 1,758,997	\$ 361,483	44%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ -	\$ 3,100,000	\$ 3,100,000	50%
TOTALS	\$ 57,577,147	\$ 62,097,166	\$ 24,490,697	\$ 27,774,568	\$ 3,283,871	45%